

**Minutes of the Alzheimer's Resource of Alaska
Meeting of the Board of Directors**

Date: Wednesday, January 15, 2020	Location: Alzheimer's Resource of Alaska, 1750 Abbott Rd., Anchorage
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Attendance Log of Board Members				Staff	
T	Jenna Bruner - President	A	Mike Lajoie	✓	Pamela Kelley
✓	Ken Acton - Vice President	T	Patty Miller	✓	Melissa Saulnier
T	Rori Van Nortwick - Treasurer	T	Karen Scholz	✓	Robyn Langlie
E	Rebecca Hanson - Secretary	✓	Jill Simek	✓	Francy Bennett
✓	Sabrina Peterson – Member at Large	T	LC Tolver	✓	Rebecca Marinelli
T	Larry Duffy	✓	Charlene Walker		
T	Maktuayaq Mellisa Johnson				Guest
					Melissa Liebner
Legend: ✓=Present A=Absent E=Excused Absence T=Teleconference					

Call to Order:

- Jenna Bruner, President, called the meeting to order at 5:55 p.m. with a quorum present.

Mission Moment:

- Care Coordination Director, Rebecca Marinelli told the Board about a mother and daughter who were referred to ARA/CCRA. The connection was a lifesaver. One of our CCRA Care Coordinators guided the mother and daughter through overwhelming paperwork, and directed them to resources they were previously unaware existed. The CC was able to get the mother on Medicaid Waiver and found a suitable Assisted Living Home. Their CC also introduced them to Serendipity Adult Day Center. The Education Program Assistant was able to acquire grants for the mother. In summary, ARA and CCRA enhanced the lives of this mother and daughter, and set a secure feeling for their family. They are very thankful.

Agenda:

- Jenna Bruner called for approval of the Agenda. The Agenda was approved without objection.

Minutes:

- Jenna called for approval of the minutes for the November 20, 2019 meeting. The minutes were approved without objection.

Committee Reports:

Finance Committee: Rori Van Nortwick reported.

- The Finance Committee met Tuesday, January 14, 2020.
- Our independent auditors, BDO, have been invited to come and present the audit results.
- Ken moved that the Board establish a policy for a facility maintenance fund of \$50,000. Larry seconded. There were no objections. It was therefore:

Resolved: That ARA shall maintain a facility maintenance account, initially funded with \$50,000, to provide access to financial resources necessary to maintain the Abbott Road building.

Fund Development Committee: Jenna Bruner reported.

- The Development Committee met December 7, 2019 to focus on engaging the Board in fundraising.
- Amblin' will be held at the Anchorage Golf Course on May 2, 2020. The Fund Development Committee is looking for volunteers to assist.

- ARA has been selected as one of four charities for the Anchorage Mayor's Ball in late October. ARA will receive donations and a video produced by the Mayor's Charity Ball committee for our use afterward. In preparation, we are required to assemble forty silent auction items and one big ticket item worth \$3,000 or more. Rori suggested a charter fishing three-day adventure trip for the latter.

Governance Committee: Sabrina Peterson reported.

- The Governance Committee met January 8, 2020 and also held a working session on January 13, 2020.
- Sabrina reminded the Board that we will lose two members in June due to term limits.
- The Committee set a goal of adding three new Board members before June. They will focus on inviting prospective Board members as guests to the March meeting.
- Ken noted that much of the Board Resource guide and other materials could be reconfigured into the ARA website for easy access including other organizational links for volunteers and donations.
- There will be a New Member Orientation January 22, 2020 from 6 pm – 7:30 pm.

Program Committee: Charlene Walker reported.

- The Program Committee met January 13, 2020.
- This was a first meeting attended by Ken Acton, Jill Simek, Patty Miller, and Charlene Walker.
- The Committee generated ideas about awareness efforts, asking questions like: How are we doing with reaching those in need, particularly in rural Alaska; and how well does the public know and understand what we do at ARA?
- There was a brief discussion during the Board meeting regarding conducting a survey, who to target, and how to implement the survey.
- The Committee also discussed bringing people with particular expertise onto the Board.

Executive Committee: Jenna Bruner reported.

- The Executive Committee met January 6, 2020.
- There is a competitive state grant available to fund for renovations or deferred maintenance for organizations that serve Trust beneficiaries. The Executive Director recommended applying for the purpose of renovating one of our bathrooms to become compliant with the American's with Disabilities Act, (ADA). This Grant requires a 20% match. Jenna made a motion authorizing Pam to pursue the grant for renovation purposes. Sabrina seconded. There were no objections and the motion was adopted.

Executive Director's Report: Pamela Kelley reported.

Pam supplemented her written report with the following items:

- The National Alzheimer's Association has employed Elizabeth Bolling to conduct policy work in Alaska. She previously served on state legislative and gubernatorial staffs. Ms. Bolling expressed her desire to collaborate with ARA and Pam will spend time with her at the Juneau AgeNet event, February 9 – 11, 2020.
- Anchorage Senior Citizens Advisory Committee has a planning session on January 22, 2020 to work on its strategic objectives for 2020.
- Full Lives has an event April 24 – 25, 2020. Jordan Lewis, Ph.D. and Pam Kelley will be the keynote speakers.
- Pam received the final document from our Strategic Planning Meeting speaker, Sheila Selkregg. She modified that report and noted that our strategic plan for 2021 -2026 should represent a clear understanding of our priorities and intended actions. She distributed copies of a working draft, to be assigned as appropriate to committees for their work in February. Pam and Jenna confer in early February to consider those committee assignments. Afterward, electronic copies of the Strategic Plan 2021 – 2026 Discussion Draft will be circulated via email.

Old Business: None

New Business: None

Announcements: The next Board meeting will be Wednesday, March 18, 2020.

Adjournment: The meeting adjourned at 7:20 pm.

Respectfully submitted,

Melissa Saulnier

Melissa Saulnier
Executive Assistant